

COLLIERVILLE LITERACY COUNCIL
Monthly Report Form for Tutors

Month _____, 2016

Tutor's Name _____ Student's Name _____

Is this a **GROUP CLASS**? Yes No

_____ Number of times you met this month

_____ Number of instructional hours for this month

_____ Number of lesson preparation hours

_____ Driving time in hours

_____ Number of in-service hours (includes trainings
and Tutor Support Gatherings)

_____ Other hours (i.e. committees, waiting for student, board meetings, etc.)

We normally meet at:

_____ Collierville library

_____ Germantown library

_____ CLC office

_____ Other – please

Describe _____

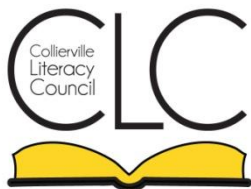
Materials used this month

_____ Completed a workbook or text, title _____

To **CLC staff**: Comments, Requests, Questions, Changes in Phone numbers, address, or email, New goals student has chosen, Other

Thank you for taking time to fill this out and turn it in to us so we can keep your student's records up-to-date and track his/her progress. CLC Staff

Live. Learn. Love to Read!



Please complete back of page also.

Check all statements that apply:

My student and I worked on:

_____ Reading

_____ Writing

_____ Phonics

_____ Pronunciation

_____ Listening skills

_____ Math skills

_____ Citizenship

_____ Science

_____ Social Studies

_____ Literature/GED Reading

_____ Job-specific reading skills

_____ other , what _____